



HOME OCCUPATION BUSINESS LICENSE APPLICATION FORM
For Businesses operating out of a home within the Town of Edson boundaries.
If this does not apply to you, please use the regular form.

◇ New ◇ Transfer (\$5.00)

- ◇ Resident Voluntary (\$50.00) ◇ Non Resident Voluntary (\$100.00)
 ◇ Resident In-Voluntary (\$100.00) ◇ Non Resident In-Voluntary (\$200.00)
 (from August 1 onward the fee for a Business License is half price)

Business Name: _____

Previous Business Name (if applicable): _____

Business Telephone No.: _____

Business Mailing Address: _____ Postal Code: _____

Business Street Address: (if different from Mailing Address) _____

Details of Business: _____

Provincial License No.: _____ Not Applicable

The Provincial Licensing Department can be reached at 310-0000 (780-422-1335) to determine if this business requires a Provincial License.

Certificate of Proficiency No.: _____ Not Applicable

Tradespersons are required to provide their Certificate number.

Are you presently Operating: Yes, I/we have been operating since _____

No, I/we will be operating on _____

The following information is required to help ensure that applicants for a business license, who intend to conduct that business from a residential location WITHIN THE TOWN OF EDSON, are operating within the guidelines of the Town of Edson Business License Bylaw #1751, Land Use Bylaw #2070 and the Municipal Development Plan.

YES NO

_____ Will you advertise at this location?

(If yes, the Town Development Officer must be contacted at 780-723-4402)

_____ Will the business involve people coming to the house? Estimated persons at any one time ____; per day _____

_____ Will goods or materials be stored on the premises? If yes please describe _____

_____ Will a commercial vehicle (over 1-ton) be parked on or about the premises?

_____ Will employees, other than residents, be engaged to carry out business at this location?

_____ Will the business involve the sale and/or display of goods on location? If yes, please describe _____

It is understood that the home occupation shall be operated as a secondary use and not in whole or in part affect the character of the residence nor unduly affect or interfere with the amenities of the neighborhood or materially interfere with or affect the use, enjoyment or value of the neighboring properties. The license may be revoked anytime should a complaint be registered against a home occupation by an affected landowner, or if a review of the home occupation shows noncompliance with the general provisions of Section 72 of the Town Land Use Bylaw No. 2070 or any other municipal bylaw requirements or other provincial or federal legislation.

I have read and agree to the terms & conditions on the back of this sheet.

Applicant's Clearly Printed Name

Applicant's Signature

Date

PLEASE NOTE THAT ANY PERSONAL INFORMATION THAT YOU PROVIDE TO OUR OFFICE IS BEING COLLECTED UNDER THE AUTHORITY OF SECTION 32 (C) OF THE FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT AND WILL BE USED ONLY IN ACCORDANCE WITH THAT ACT.

OFFICE USE ONLY

Business License #: _____

Name & Address #: _____

Accounts Receivable #: _____

Receipt #: _____

Signature of Licensed Inspector

Date

Date Stamp Received

Form Revised November 2008

SIGNATURES REQUIRED

_____ Fire Chief	_____ Date	_____ Health Authority	_____ Date
_____ Development Officer	_____ Date	_____ RCMP	_____ Date

72. Home Occupations

(1) General Provisions:

- (a) A home occupation shall be operated as a secondary use only and shall not change the principal character or external appearance of the dwelling in which it is located.
- (b) No more than 25% (twenty five percent) of the gross floor area of the principal building shall be used for a home occupation.
- (c) No advertisement or sign visible from the exterior of the dwelling shall be permitted as part of a home occupation other than that provided for under Section 72(1)(d).
- (d) Subject to Part IX of the Bylaw, it is permissible to have one non-illuminated fascia sign or nameplate to identify a home occupation not greater than 0.275 m² in area placed within or flat against the dwelling unit or any accessory building.
- (e) Subject to Section 72(1)(f), a home occupation shall not require any alterations to the principal or accessory buildings.
- (f) In the R-AR Acreage Residential District, alterations to an accessory building as part of a home occupation may be permitted at the discretion of the Development Authority.
- (g) Persons employed as part of a home occupation shall be limited to the residents of the dwelling unit and other employees as determined by the Development Authority.
- (h) A home occupation shall not be permitted in a residence if, in the opinion of the Development Authority, it would be more appropriately located in a commercial or industrial land use district.
- (i) A home occupation shall not be, in the opinion of the Development Authority, be a source of inconvenience, materially interfere with or affect the use, enjoyment or value of neighbouring parcel by way of parking, excessive noise, smoke, steam, odor, dust, vibration or refuse matter which would not commonly be found in the neighbourhood.
- (j) There shall be no mechanical or electrical equipment used which creates visual, audible or electrical interference in radio or television reception.
- (k) A home occupation shall not generate pedestrian or vehicular traffic or parking shortage in excess of that which is characteristic of the land use district in which it is located.
- (l) *Deleted*
- (m) A home occupation that attracts clients, customers, or students to the premises shall be limited to a maximum of six persons in attendance at any one time.
- (n) Subject to Section 51(3) in the case of a home occupation in the R-AR Acreage Residential District, there shall be no outdoor business activity, storage of material or equipment associated with the home occupation and the quantity of material or equipment stored on-parcel shall be determined by the Development Authority.
- (o) In accordance with Section 49(1)(d) of this Bylaw, no person operating a home occupation shall keep or permit in any part of a yard a commercial vehicle loaded or unloaded of a maximum weight in excess of 5500 kg.

(2) Additional Requirements:

- (a) Subject to Section 72(3), persons wishing to operate a home occupation from their place of residence may be required to apply for a development permit from the Town of Edson.
- (b) A home occupation, whether or not a development permit has been required/issued, shall be reviewed by the Town of Edson when complaints are registered against the home occupation by an affected landowner.
- (c) If, at any time, any of the requirements for home occupations in this Section of the Bylaw are not complied with, whether or not a development permit has been required/issued, the Development Authority may utilize the mechanisms available under Part V of this Bylaw.
- (d) A home occupation permit does not exempt compliance with health regulations or any other municipal or provincial regulations.

(3) Bed and Breakfast Operations:

In addition to all other provisions and requirements of this Section of the Bylaw, the following additional requirements shall apply to home occupations in the form of bed and breakfast operations, as defined in Section 6 of this Bylaw:

- (a) Persons wishing to operate a bed and breakfast operation shall be required to apply for a development permit from the Town of Edson.
- (b) A bed and breakfast operation shall be limited to residential land use districts and shall be contained entirely within the principal building.
- (c) A bed and breakfast operation shall be limited to one meal provided on a daily basis to registered guests only with such meal being prepared in one common kitchen and served in one common room.
- (d) In addition to the off-street parking requirements for the dwelling/dwelling unit itself, as stipulated in Part VIII of this Bylaw, 1 (one) off-street parking space per rented guest room shall be required for a bed and breakfast operation.

73. Day Care Facilities and Home Day Care

- (1) In considering a day care facility or a home day care operation, the Development Authority shall, among other factors, consider if the development would be suitable for the parcel taking into account the size of the parcel required given the intended use, appropriate yard setbacks in relation to adjacent land uses, potential traffic generation, proximity to park, open space or recreation areas, isolation of the proposed parcel from residential uses, buffering or other techniques designed to limit any interference with other uses or the peaceful enjoyment of neighbouring parcel, and consistency with other development in the surrounding area/land use districts in terms of nature and intensity of use.
- (2) In the case of a day care facility, the Municipal Planning Commission shall establish the maximum number of children for whom care may be provided, having regard for Provincial regulations, the nature of the facility, the density of the district in which it is located, and potential impacts on the uses in the vicinity of the development.