



# TOWN OF EDSON

## APPLICATION FOR A SIGN PERMIT

Application No. _____
<input type="checkbox"/> Per Billboard \$100, <input type="checkbox"/> Others Signs \$50/Per Sign
Application Fee \$ _____
CR 58
Call <input type="checkbox"/> Mail <input type="checkbox"/> Pickup <input type="checkbox"/>

I/We hereby make application for a Development Permit under the provisions of the Town of Edson's Land Use Bylaw No. 2070 in accordance with the plans and supporting documents submitted herewith and which form a part of the application. **We understand that any development carried out prior to the issuance of a Development permit shall be solely at our own risk and DOUBLE the fee, and such development shall be removed at our expense, if development permit is not issued for this development.**

**SEE REVERSE SIDE FOR INFORMATION TO BE SUBMITTED WITH THE APPLICATION**  
**(AN APPLICATION WILL NOT BE PROCESSED UNTIL ALL REQUIRED INFORMATION AND FEES ARE SUBMITTED)**

**Applicant Name:** \_\_\_\_\_

Work Telephone No.: \_\_\_\_\_ Other No. \_\_\_\_\_ Fax No.: \_\_\_\_\_

Full Mailing Address: \_\_\_\_\_

Interest of the Applicant, if not the Registered Land Owner of the property: \_\_\_\_\_  
*(Example: Tenant or Sign Company)*

**Registered Owner of Land:** \_\_\_\_\_

Work Telephone No.: \_\_\_\_\_ Other No. \_\_\_\_\_ Fax No.: \_\_\_\_\_

Full Mailing Address: \_\_\_\_\_

Property Address: \_\_\_\_\_

**Legal Description: Lot** \_\_\_\_\_ **Block** \_\_\_\_\_ **Plan** \_\_\_\_\_ **Land Use District:** \_\_\_\_\_

Estimated Value of the Sign: \$ \_\_\_\_\_ Estimated date of Installation: \_\_\_\_\_

DIMENSIONS:  
HORIZONTAL: \_\_\_\_\_ VERTICAL: \_\_\_\_\_ DEPTH: \_\_\_\_\_ TOTAL HEIGHT ABOVE GROUND: \_\_\_\_\_

DOES THE SIGN PROJECT OVER TOWN OWNED PROPERTY:  YES  NO (IF YES, INDEMNITY AGREEMENT ON REVERSE MUST BE COMPLETED)

Type of Sign			
<input type="checkbox"/> Freestanding	<input type="checkbox"/> Permanent	<input type="checkbox"/> Illuminated	<input type="checkbox"/> With electronic changeable copy
<input type="checkbox"/> Fascia	<input type="checkbox"/> Temporary	<input type="checkbox"/> Non Illuminated	<input type="checkbox"/> With manual changeable copy
<input type="checkbox"/> Roof			
<input type="checkbox"/> Projecting			
<input type="checkbox"/> Awning			
<input type="checkbox"/> Canopy			
<input type="checkbox"/> Wall			
<input type="checkbox"/> Billboard			

I/We hereby give our consent to an officer of Council to enter upon these lands to conduct any investigation as may be required in consideration of this application.

\_\_\_\_\_  
**Printed Name of Applicant**                      **Signature of Applicant**                      **Date:** \_\_\_\_\_

\_\_\_\_\_  
**Printed Name of Registered Land Owner**                      **Signature of Registered Land Owner**                      **Date:** \_\_\_\_\_

**THIS PERMIT IS VOID UNLESS ATTACHED TO THE NOTICE OF DECISION**

*ANY PERSONAL INFORMATION THAT YOU PROVIDE TO OUR OFFICE IS BEING COLLECTED FOR THE PURPOSE OF PROVIDING A MUNICIPAL SERVICE, AS SPECIFIED IN THE MUNICIPAL GOVERNMENT ACT, AND WILL ONLY BE USED IN ACCORDANCE WITH THAT ACT.*

Office Use Only	Requires referral to the MPC Additional \$100.00 Receipt No.:					<b>Date Application Complete</b>
	Title No. _____ LINC No. _____					
	Corporate Search: _____					
	Public Works	S/Code Officer	Fire Chief	Utilities Dept.	Other	

TOWN OF EDSON LAND USE BYLAW NO. 2070

THIS FORM MUST BE COMPLETED AND SIGNED IF THE SIGN ENCROACHES OVER A PROPERTY LINE ONTO TOWN OWNED PROPERTY.

**INDEMNITY UNDERTAKING**

(To be Read With Sign Permit Application on Reverse)

**WHEREAS** \_\_\_\_\_ of \_\_\_\_\_,  
(printed name of Applicant) (Town or City)

in the Province of Alberta, has petitioned the Town of Edson for permission to erect a sign on premises owned by \_\_\_\_\_ and situate on lands legally described as follows:  
(printed name of property owner)

LOT: \_\_\_\_\_ BLOCK: \_\_\_\_\_ PLAN: \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_

**NOW I**, the undersigned, \_\_\_\_\_ in consideration of the granting of  
(property owner)

permission by the Town of Edson to erect the said sign do hereby agree to save harmless and indemnify the Town of Edson from and against all claims and demands and from and against all losses, damages, costs, charges and expenses which the said Town may sustain, incur or be liable for in consequence of any such claims or demands, or of its having given to the Applicant permission to erect the said sign.

DATED this \_\_\_\_\_ day of \_\_\_\_\_ A.D.. 200 \_\_\_\_\_

\_\_\_\_\_  
A COMMISSIONER FOR OATHS IN  
AND FOR THE PROVINCE OF ALBERTA

\_\_\_\_\_  
PROPERTY OWNER SIGNATURE

**The Following Documentation MUST BE ATTACHED TO your SIGN PERMIT APPLICATION prior to submission; otherwise the application may not be accepted.**

- The location of the sign by elevation drawing.
- The location of the sign by site plan (location of sign in proximity to property lines and building(s).)
- The size and color of signage (background color, color of letters, décor, etc.)
- The amount of projection from the face of the building.
- The amount of projection over public property (Town lands or lands administered by the Town).
- Whether the sign is illuminated or not and if illuminated, the manner of illuminating the sign. (Including any form of animated or intermittent or flashing lights that may be embodied in the construction.)
- The distance from an intersection of one street with another and the least distance from any device for the control of traffic at such an intersection.
- Illustration of the copy to be displayed on the sign: the advertising copy (in full detail, showing letter size, full height, width, thickness) that will be placed on the signboard
- Clearance from grade to lowest projection of the sign
- The materials used for the sign
- The dimensions of the sign.

**IMPORTANT NOTE:**

A proposed sign may require a building permit; therefore, Alberta Permit Pro (1-800-461-8706), Superior Safety Codes (1-866-999-4777) or the Inspections Group here in Edson (780-723-4923) should be contacted to make the necessary arrangements for any building permit that may be applicable regarding the sign Construction. The applicant must possess an approved Development Permit prior to any sign being constructed or erected.